



## FEDERAL LAW OF ADMINISTRATIVE PROCEDURE

New Law published in the Official Gazette of the Federation on August 4, 1994.

TEXT IN FORCE

Last reform published OGF 05-18-2018

[...]

**Article 36.-** Personal notifications shall be made at the domicile of the interested party or at the last domicile that the person to be notified has indicated before the administrative bodies in the administrative procedure in question. In any case, the notifier shall ascertain the domicile of the interested party and shall deliver a copy of the act to be notified and indicate the date and time at which the notification is made, requesting the name and signature of the person with whom the service is to be made. If the latter refuses, this shall be recorded in the notification record, without affecting its validity.

Personal notifications shall be served on the person to be notified or its legal representative; in the absence of both, the notifier will leave a summons with any person who is at the address, so that the interested party waits at a fixed time on the next business day. If the domicile is closed, the summons will be left with the most immediate neighbor.

If the person to be notified does not comply with the summons, the notification will be served with any person who is at the domicile where the service is to be made and, if the latter refuses to receive it or if the domicile is closed, it will be served by instructive to be posted in a visible place at the domicile.

The notifier shall take a written record of the acts by which the notification is made.

When the respective laws so determine, and the domicile of the holders of the affected rights is unknown, the second publication of the respective act in the Official Gazette of the Federation shall have the effect of a personal notification.